

*Final file*



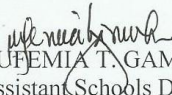
Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region XI  
**DIVISION OF THE ISLAND GARDEN CITY OF SAMAL**  
Peñaplata, IGACOS  
Telefax No. 084-301-4121



January 23, 2015

Division Memo No. 035  
s. 2015

TO: OIC- Office of the Assistant Schools Division Superintendent  
Education Program Supervisors and Coordinators  
DIPSHA Officers

FROM:   
EUFEMIA T. GAMUTIN, CESO VI  
Assistant Schools Division Superintendent  
OIC- Office of the Schools Division Superintendent

SUBJECT: **PLANNING CONFERENCE for DAVRAA 2015**

---

DAVRAA 2015 is scheduled on February 24-28, 2015 at Mati City.

To ensure smooth operations in the division delegation's participation in the sports competitions, there would be a Planning Conference on February 5, 2015 from 1:00 to 5:00 PM at PCES to be participated in by all Division Program Supervisors and Coordinators and DIPSHA Officers.

Travel and other expenses relevant to the activity shall be charged to Division/School MOOE subject to the usual accounting and auditing rules and regulations.

For guidance of all concerned.