



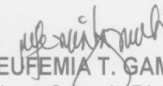
Republika ng Pilipinas
Kagawaran ng Edukasyon
Rehiyon XI

SANGAY NG ISLAND GARDEN CITY OF SAMAL
Peñaplata, District II, Island Garden City of Samal
Telefax No. 084-301-4121



Division Memorandum No. 56 s. 2015

To : Elementary and Secondary School Heads

From : 
EUFEMIA T. GAMUTIN, CESO VI
Asst. Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

Re : Completion of the Compliance Verification Form of 4Ps

Date : February 6, 2015

Attached is the Unnumbered Regional Memorandum dated February 3, 2015, re: "**Completion of the Compliance Verification Form of Pantawid Pamilyang Pilipino Program Beneficiaries**".

You are hereby informed that the 1st Period for 2015 compliance of the verification of 4Ps beneficiaries sets 1-7 shall commence on February 9, 2014.

It is expected that school heads shall extend assistance to 4Ps City Links in facilitating the completion of verification forms.

Furthermore, it is advised that teachers shall closely monitor the beneficiaries' compliance to the conditionalities in education side. It is reiterated that the accomplished CV shall be the basis for immediate release of cash grants covering January to February 2015.

Please refer to the attached Timeline, for your guidance.

For dissemination to all concerned.

COMPLIANCE VERIFICATION TIMELINE

1st Period of 2015

Sets 1, 2, 3, 4A-4D, 5, 6, 7A-E AREAS

ACTIVITY	REAL TIME WORKING DAYS	REPORTING MONTHS
PDF of CV forms extraction (per municipality)	2 days	JANUARY – FEBRUARY 2015
Printing of CV Forms	3 days	February 2-3, 2015
Distribution of Forms from Cluster to C/MLs	1 day	February 4-6, 2015
Distribution of Forms from C/MLs to Schools and Health Centers	22 days	February 9, 2015
Accomplishment of CV Forms (Users, C/ML)		February 10 – March 11, 2015
Collection of Forms from Schools and Health Centers to C/MLs		
Submission of Forms from C/MLs to Cluster	4 days	March 2, 2015 (Education) February 27, 2015 (FDS and Health) March 5, 2015 (Education, Health and FDS) March 9, 2015 (Education, Health and FDS)
Encoding of CV Forms	10 days	March 4 – March 14, 2015
CVS Regional & Cluster Focal Person Verification and Recommendation to Regional Director (RPMO Focal Person)	3 days	March 11-13, 2015
CVS Regional Director Recommendation to NPMO CVS Focal Person (Regional Director)	1 day	March 16, 2015



Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
REHIYON XI
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Internet Address (URL): www.region11.deped.gov.ph

MEMORANDUM

TO : Schools Division Superintendents
Assistant Schools Division Superintendents

FROM : *[Signature]*
ATTY. ALBERTO T. ESCOBARTE, CESO IV
Director IV

SUBJECT : *Completion of the Compliance Verification Forms of the Pantawid Pamilya Program Beneficiaries*

DATE : February 3, 2015

The Department of Social Welfare and Development Field Office XI, through this Office wishes to inform you of the conduct of the 1st cycle of the compliance verification of the 4Ps beneficiaries in sets 1-7 on the conditionalities of the program.

It is requested that all School Heads/School Principals, in coordination with the DSWD City/Municipal Links (Social Workers), shall assist/facilitate the completion of the Compliance Verification Forms. The accomplished forms shall be the basis for the immediate release of the cash grants for the beneficiaries covering payroll period January-February 2015.

Attached is a copy of the CVS timeline.

For dissemination to all concerned..

Incls.: As stated.

essd/mcpp

